



# Swimming Nelson Marlborough Short Course Championship 21-23 June 2024

Proudly hosted by



## Contact and Venue Information

**Danie Hall**  
**Mobile: 0275966910**  
**Email: [snmregistrar@gmail.com](mailto:snmregistrar@gmail.com)**

**Stadium 2000**  
**Kinross Street**  
**Blenheim**

## Purpose of this event

This event sees all swimmers from the SNM region race for the regional title in their respective age groups. This is our regions pinnacle short course age group competition in the Nelson Marlborough region and is a chance for all of our competitive swimmers to compete at a regional level.

## Entry Information

This event is open to all financially registered Swimming NZ competitive members.

All events will be conducted under SNZ Regulations and FINA Rules, except where noted in this flier.

All participants must agree to comply with the Sports Anti-Doping Rules and in entering this event, athletes agree to allow photograph, video, multimedia, or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming Nelson Marlborough or others that have been approved by Swimming Nelson Marlborough.

Swimming Nelson Marlborough reserves the right to restrict entries to ensure the timeline is adhered to.

Pool Access is through the main entrance to Stadium 2000. Spectators are not permitted on pool deck and are asked to use the designated seating in the tiered seating to the right of the start end of the pool.

This document may be amended, please check our [Meet Page](#) on the Swimming Nelson Marlborough website to ensure you have the correct version.

## Facilities Health & Safety Guidelines

**Supervision Policy:** Children under the age of 8 years of age must be actively supervised at all times by a responsible caregiver 10 years and over. Active supervision means watching the children in your care at all times and being able to provide immediate assistance if required.

**Pool Deck:** During the competition, only essential personnel (Technical Officials & Timekeepers) are allowed on poolside. Coaches, team managers & athletes are to remain back from pool edge behind orange barriers provided.

**General:** Be careful on pool deck, in and around changing rooms and corridor heading to reception area. These areas are slippery. To minimize the risk of injury all athletes MUST dry off before walking to these areas. All fire exits and clearways are to be kept clear at all times.

**Evacuation Procedure:** If the facility requires evacuation, you will be guided by Stadium 2000 staff, please remain calm and follow their instructions.

## Entry Information

| Entries                  | Timeline                               |
|--------------------------|--|
| Entries open             | <b>May 15th at 6:00am</b>              |
| Individual Entries Close | <b>June 12<sup>th</sup> 11:59pm</b>    |
| Relay Entries Close      | <b>June 13<sup>th</sup> at 11:59pm</b> |

|                               |           |
|-------------------------------|-----------|
| Individual entries, per event | \$9.00    |
| Relay Entries                 | NO CHARGE |

All entries are to be submitted via the SNZ Fast Lane page. Entry fees must be paid prior to the start of the meet. If they have not been paid this will result in the withdrawal of the swimmer. No late entries will be considered.

**Entry Corrections** - will only be accepted when an error has occurred. Draft entry lists and or psych sheets will be emailed directly to participants – check names, entries, and events are correct on receipt of confirmation. The final entry lists will be published on the events page as per the date advised below.

## Qualification Criteria

- Swimmers may enter a maximum of 9 individual events.
- There are no qualifying times for this event.

## Visitors

- Swimmers affiliated to a region other than SNM may enter and compete as visiting swimmers but will not be eligible to win any placing, cup, or title except that, should a visiting swimmer place first, second or third in an event, they will receive a visitor's medal. If more than two visiting swimmers qualify for the final in any one event, only the top two visiting qualifiers shall compete in the final.
- Visitors are not eligible to win trophies or the \$100 nominal award for the SNM swimmer breaking a SNM short course record by the biggest percentage margin.

## General Competition Information

- Age of competitors is at 21<sup>st</sup> June 2024;
- Electronic timing will be used at this meet.
- Events will be seeded by swimmers qualifying times as submitted. Long course conversions will be accepted.
- Prelims will be straight seeded.
- The meet will be swum in a short course (25m) pool.
- Feet first entry into pool for all backstroke events, no swim backs.
- The one start rule will apply.
- Over the top starts may apply, this is up to the discretion of the meet technical director.
- Long distance events (800m free & 1500m free) will be swum as boys and girls timed finals.
- The 400m free, 400m IM, and the 200m fly will be swum as mixed timed finals.
- Other events with timed finals are all 12 & under events and 13 & over 50m back, 50m breast, 50m fly.
- 12-year-olds cannot swim in the 800m free or the 400 IM.
- Age groups will be boys and girls: -
  - 10 years and under
  - 11-12 years,
  - 13-14 years and
  - 15 years and over.
- Finals with four or more swimmers in an age group will be seeded in the middle of the pool. Such finals may be combined with other age groups with one or two swimmers seeded in outer lanes. Two or more finals, each with less than four swimmers, may also be combined, and in some cases may involve male & female swimmers of the same ages, with at least one lane separating different finals.
- Swimmers aged 12 years and under shall not compete in a technical swimsuit. A technical swimsuit is one that has bonded seams, kinetic tape, or meshed seams - [SNM Technical Swimsuit Policy](#).
- Swimmers shall comply with the [SNM Warm Up Procedure for Stadium 2000](#)

| Events for Point Scoring for Trophies  |  |
|--|--|
| SNM Trophy (Anonymous)<br>(10 Years and under male)<br>Hall Family Trophy<br>(10 Years and under female) | Freestyle – 50m, 100m, 200m, 400m<br>Backstroke – 50m, 100m<br>Breaststroke – 50m, 100m<br>Fly – 50m, 100m<br>IM – 100m, 200m<br>Swimmers 10 years and under <b>MUST</b> complete (without disqualification) <b>either the 100m or 200 IM event.</b>   |
| Hagan Family Trophies<br>(11–12-year-old male and female)  | Freestyle – 50m, 100m, 200m, 400m<br>Backstroke – 50m, 100m, 200m<br>Breaststroke – 50m, 100m, 200m<br>Fly – 50m, 100m, 200m<br>IM – 100m, 200m<br><b>PLEASE NOTE 12-year-olds cannot enter the 800m free or the 400 IM.</b><br>Swimmers 11-12 years and under <b>MUST</b> complete (without disqualification) <b>either the 100m or 200 IM event.</b> |
| Lile Family Trophies<br>(13-14-year-old male and female)   | All events<br>Swimmers 13-14 years <b>MUST</b> complete (without disqualification) a prelim or a final in <b>either the 200 IM or 400 IM</b>   |
| McMath Trophies<br>(15 years and over male and female)   | All events<br>Swimmers 15 years & over <b>MUST</b> complete (without disqualification) <b>a prelim or a final in either the 200 IM or 400 IM</b>   |

## Relays

- All relay teams must have 2 or more females. Swimmers may swim-up to an older age group but may swim in only one relay of each type, (i.e. one medley and one freestyle).
- Points shall be scored for relays. Relay points will only count for club teams and not towards an individuals' total.
- The names of swimmers in relay teams, and their order of swimming, shall be advised to the recorder no more than 30 minutes after the end of the session prior to the session in which the relay event is to be swum.

## Withdrawal & Scratching Procedure

- Notify Swimming Nelson Marlborough as soon as possible if your athlete is scratching or withdrawing from an event, or the meet.
- Entry fees will not be refunded after the publication of the final entry lists for this event being Thursday 20<sup>th</sup> June 2024.
- There will be no refunds if an athlete withdraws once the final psych sheets have been published, however, medical withdrawals may be considered if a medical certificate or evidence of a positive COVID-19 test is presented within 24 hours of the completion of the competition.
- All withdrawals must be in writing on an SNZ withdrawal form, available from and submitted to the Recorders Desk by the team manager.
- 'No shows' may incur a fine of \$20. Fines must be paid before a swimmer can enter any subsequent SNM meet.
- Session 1 to be received by Swimming Nelson Marlborough registrar [snmregistrar@gmail.co.nz](mailto:snmregistrar@gmail.co.nz) by 12pm, Thursday, 20<sup>th</sup> June 2024.
- Session 2, 3, 4 & 5 are to be advised to the recorder no later than thirty minutes after the end of the preceding session.
- Any withdrawals or scratching's not received within this timeframe may incur a \$10 fine per event.

## Protests

- Protests must be submitted to the referee, in writing, on the protest form by the team manager, within 30 minutes following the posting of the results of the respective event.
- To be accompanied in cash by the \$50.00 protest fee.
- If conditions causing a potential protest are noted prior to the event a protest must be lodged before the signal to start is given.
- All protests shall be considered by the referee. If the referee rejects the protest, they must state the reasons for their decision.
- The club Team Manager may appeal against the rejection to the Jury of Appeal whose decision shall be final. If the protest is rejected, the deposit will be forfeited to Swimming Nelson Marlborough.
- If the protest is upheld the deposit will be returned.

## Rewards and Points

Points will be awarded using the JR Buchanan Points System.

| JR Buchanan Points System |         |         |         |          |
|---------------------------|---------|---------|---------|----------|
| Place                     | 6 Lanes | 7 Lanes | 8 Lanes | 10 Lanes |
| 1                         | 16      | 22      | 28      | 28       |
| 2                         | 11      | 16      | 22      | 22       |
| 3                         | 7       | 11      | 17      | 17       |
| 4                         | 4       | 7       | 13      | 13       |
| 5                         | 2       | 4       | 10      | 10       |
| 6                         | 1       | 2       | 8       | 8        |
| 7                         |         | 1       | 6       | 6        |
| 8                         |         |         | 4       | 4        |
| 9                         |         |         |         | 2        |
| 10                        |         |         |         | 1        |

- The swimmer breaking a SNM short course record by the biggest percentage margin will receive a nominal award of \$100. Cash will be given, or a bank deposit will be made to the winner in the week following the meet. **NOTE:** *SNM record standards shall not count for this purpose; a swimmer must better a record representing an actual time swum by a SNM swimmer.*

## Medals

- Medals will be awarded for the first three swimmers from SNM member clubs in each event, in each age group, for each gender, including relays. In the event of a tie, equal medals shall be awarded, and the next place(s) not awarded. Ribbons will be awarded to other finalists and may be distributed to clubs after the meet.

## Presentation Ceremonies

- All ribbons will be available for collection from the recorders desk by team managers.
- Medals will be presented during sessions 2, 3, 4 & 5. Ceremonies will take place next to the recorders desk.

### Dress standard for medal ceremonies

- Club shirt, jacket or sweat shirt.
- Shorts/Trousers/Skirts to be worn.
- Shoes must be worn.
- No caps, goggles, or towels to be worn.

## GENERAL ATHLETE INFORMATION

### Session Times

#### Session 1 – Friday Evening

Warm Up at 6.15pm

Racing starts at 6.45pm

#### Session 2 – Saturday Morning

Warm Up at 7.15am

Racing starts 8.00am

#### Session 3 – Saturday Afternoon

Warm Up at 3.15pm

Racing starts 4.00pm

#### Session 4 – Sunday Morning

Warm Up at 7.15am

Racing starts 8.00am

#### Session 5 – Sunday Afternoon

Warm Up at 1.30pm

Racing starts 2.15pm

### Strapping

Athletes with strapping must provide documentation from a relevant registered health practitioner or physiotherapist and be reviewed by the Technical Director prior to swimming. Any athlete without such documentation will not be permitted to swim whilst wearing the strapping.

**Medic Alert** bracelets can be worn without disqualification. Please advise the technical director prior to swimming.

### Seating

- No athlete, manager or coach is to stand and/or sit on the pool deck during the competition sessions, use the seating available on the tiered seating at each side of the pool.
- Spectator seating is available to the right of the pool, on the tiered seating. Please - no spectators to be seated with teams.

### Warm-up Procedure

- Warm up is to be conducted following [SNM warm up procedures](#).
- Warm up commences forty-five (45) minutes prior to the start of each session.
- Backstroke devices will be made available for use during each warm-up period.

### Marshalling Process

- Located in the alcove next to team seating at the start end of the lane pool.
- Only SNM appointed marshal and athletes to be present at marshalling.
- Athletes are to marshal 6 races prior to 50m events and 4 races prior to their event for all other events and remain in the marshalling area.
- All team members are required to marshal for **all events** including relay events.

## TECHNICAL OFFICIALS AND VOLUNTEERS

Swimming Nelson Marlborough will endeavour to obtain the necessary number of technical officials, but the number on pool deck may be more or less, than the requirement set out in Swimming NZ approved criteria.

### Notice of availability

- All entrants must supply a volunteer.
- Should we not get the required number of timekeepers and officials, the status of this meet will change from designated to development. The competition status designated (previously known as approved), or Development (previously known as non-approved), will be determined not less than twenty-four (24) hours prior to the commencement of the competition.
- [Volunteer form](#) - Note this is a shared document via Google Doc's.
- All positions are to be filled no later than the closing date of entries.

### Technical Officials Meeting

- Will be held 30 minutes prior to commencement of each session, in the multipurpose room.

### General Information

- Light nibbles will be provided during the event.
- Bring your own water bottle.
- All technical officials and admin team to wear black SNM shirts. If you do not have one, please email [snmregistrar@gmail.com](mailto:snmregistrar@gmail.com)

## TEAM MANAGEMENT INFORMATION

### Accreditation

- All coaches, team managers & technical officials ***MUST be police vetted*** with results accessible within the Swimming NZ Database and active registered members of Swimming NZ Database.
- Mandatory Coaches and Managers Form is to be completed via the SNZ database no later than 48 hours prior to start of racing.
- Minimum category for Coaches to access the pool deck is 'Volunteer Coach', whereas the minimum category for Team Managers is 'Volunteer'.

### Team Managers

- Held on Friday 21<sup>st</sup> June, and Saturday 22<sup>nd</sup> June, in the multipurpose room near the turn end of the pool, 30 minutes prior to racing on day one and day two.
- Team Managers will be given a brief run-down of meet activities, expectations of athletes and clubs and general delivery of the meet.
- Each club must have at least one representative at the meeting to ensure all information is delivered back to the team.

### Competition Programme

- Available for viewing and printing on the SNM Meet Page, no later than the day prior to the start of competition.
- No programmes will be available at the competition – bring it with you or have it downloaded to your device.

### Disqualifications

- Disqualifications will be announced (when possible).
- A copy of the disqualification form will be available for collection at the recorders desk.

## Results

- Swimming Nelson Marlborough will have live results via Meet Mobile.
- Full results will be published on the SNM Meet web page at the conclusion of the meet.

## Timelines

- Timelines will be included in the Competition Programme.
- Times shown are approximate and races may start before or after the times indicated.
- It is the team managers responsibility to have their athletes at marshalling at the appropriate time (i.e., 6 heats before a swimmer's scheduled race).

## Event Forms

- Withdrawal and Relay forms will be available from the Recorders table.

## Key Reminders

**Individual Entries Close:** Wednesday 13<sup>th</sup> June at 11:59pm

**Relay Entries Close:** Thursday 14<sup>th</sup> June at 11:59pm

**Duty Sheets:** Timekeepers and Technical Officials availability by close of entries

**Draft Entry List to clubs:** Monday 17<sup>th</sup> June 2024

**Submit Entry List corrections to SNM Registrar:** Monday 17<sup>th</sup> June 2024.

**Coaches and Management Form due:** Thursday 20<sup>th</sup> June 2024.

**Competition Programme, Meet Approval Doc:** Available on SNM Meet page no later than 5pm Thursday 20<sup>th</sup> June 2024.

**Event scratching's for Session 1 Due:** 12pm Thursday 20<sup>th</sup> June 2024

**Event scratching's for Session 2, 3, 4 & 5 Due:** no later than 30 minutes after the end of the proceeding session.