

GENERAL INFORMATION

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations.

For information and updates to this document please refer to the [Swimming New Zealand website](#). This is a living document. Please check back here regularly to ensure you have the correct version.

Venue Address

Sir Owen G Glenn National Aquatic Centre
14 Antares Place
Mairangi Bay
Auckland 0632



Meet Contacts

Keegan McCauley

Event Manager

021 569 436

events@swimming.org.nz**Kent Stead**Events & Membership
Manager

021 278 0432

kent@swimming.org.nz**Ian Hepenstall**

Media Manager

027 561 3181

ian@sportsmedianz.com**Host Region**Auckland Swimming
Association

09 448 1480

info@akswim.co.nz**Shannon Courtney**

Marketing & Comms

021 794 699

Shannon@swimming.org.nz

General Entry Information

Entry Deadline

TUESDAY 19 SEPTEMBER 2017 at 11.59pm. Late entries will not be accepted.

NO REFUNDS for any withdrawals (including medical) will be given once entries have closed.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.

There is no limit on the number of individual event entries.

Foreign Entries

Visitors will be able to submit entries using either a TM File or the international entry spreadsheet available on the event website. These need to be emailed to events@swimming.org.nz by the entry deadline date specified above.

Foreign entries also need to be accompanied with a signed Travel Authorisation Form/Letter from the national federation.

Foreign clubs are required to provide a proof of entries report upon submission of entries.

A maximum of two (8) international visitors may progress from heats to finals in any one event. A maximum of 2 international visitors per final, for example there can only be 2 in the A final, 2 in the B final, 2 in the C final and 2 in the D final. There is no limit on international visitor entries for timed-finals but only two (2) international visitors may swim in the fastest timed-final.

Entry Fees

Entry fees are \$22.50NZD per individual event and \$45.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

Qualification Criteria

Age as at 3 October 2017.

The qualifying period is from **1st July 2016 to 17th September 2017.**

The qualifying times are 25m Short Course times. Only Short Course times and Long Course Converted times can be used for qualification. All swimmers shall only enter qualified events.

Only results from approved meets will be able to be used as qualifying times. A list of approved results can be found [here](#).

Individual entry times will be generated by the SNZ Database. Performances from International, Regional and Local competitions not held within the database will not be

eligible for use to enter this championship. Performances from unapproved competitions will not be eligible for entry to this competition.

Relays

Relays will be swum as open timed-finals with all timed-finals being swum in the finals session. If entries exceed the lanes available, subsequent timed-finals will be swum at the end of the morning's heats session with only the fastest timed final being swum in the evening. Only swimmers who have met the qualifying time and entered at least one individual event in this championship may be entered into relay events.

Psych Sheets

Preliminary Psych Sheets will be posted on the Swimming New Zealand website on **FRIDAY 22nd SEPTEMBER 2017.**

Corrections and changes to psych sheets are to be sent to events@swimming.org.nz by **11.59pm SUNDAY 24th SEPTEMBER 2017.**

Final Psych Sheets will be posted on the Swimming New Zealand website on **MONDAY 25th SEPTEMBER 2017.**

MEET SET-UP

In the morning session there will be timed final races swum in the following age groups; 13 years, 14 years, 15 years, 16 years and 17-18 and 19 & Over (Open). The top 10 ranked swimmers in each age group will swim in the final heats of each event, all other swimmers will be rank seeded in combined age groups. Para swimmers events will be swum as open and these swimmers will swim within the able bodied morning events.

Finals to be held in the evening sessions will consist of the Top 40 swimmers from the morning heats swimming in A-D Finals. At least 50 swimmers must swim in an event for a D Final to occur, 40 swimmers for a C final and 30 swimmers for a B final.

Withdrawals

Withdrawals from events for session one at the NZ Short Course Championships need to be submitted at the Team Managers meeting held the day prior to the start of the meet. This does not include withdrawals from finals with the rule regarding those withdrawals remaining as is at 30 minutes from posting of event results. Any withdrawals submitted after the meeting (for heats) will incur a withdrawal fee. As some events are timed finals SNZ regulation 3 will apply.

3.2 For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.

Meet Photography

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

Pre Meet Training

Pre event training is as follows:

Monday 2nd October 2017: 8.00am – 12.00pm
3.00pm – 7.00pm

Pool entry is free for training at these times.

Access will be through the main entrance of the complex. Clubs/Regions that wish to train outside these times will have to organise their own times with the pool and pay entry.

Accreditation Information

Accreditations

Regional associations need to complete the coaches and managers form on behalf of the clubs in their region attending the meet. Event passes will be allocated to clubs based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

1-10 Swimmers = 2 coaches/managers
11-20 Swimmers = 3 coaches/managers
21-30 Swimmers = 4 coaches/managers
31+ Swimmers = 5 coaches/managers

There are now fees associated with coaches/managers passes. This is set at \$20.00 per accreditation. The clubs will be invoiced for these accreditations after the close off for accreditations forms to be submitted.

These fees will need to be paid prior to the start of the meet. Failure to do so will mean a pass is not issued to the coach/manager.

Late applications for coaches and managers passes will be accepted but with a penalty of \$60.00 per pass.

Accreditation Criteria

Coaches must be registered with Swimming New Zealand as a professional coach and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer membership type. They are not permitted to be undertaking any coaching on pool deck.

Swimmers, Coaches and Managers will all be issued a accreditation pass.

Passes must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

COMPETITION INFORMATION

Warm-up Procedure

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

Marshalling Process

Heats:

Self-marshalling will be employed during all heats sessions of the 2017 NZ Short Course Championships. Swimmers are to gather beside the learn to swim pool on the grand stand side and will be sent to the starting blocks by the clerk of the course who will be on hand to supervise. Swimmers are asked to be in the marshalling area 4 heats prior to their event. For all 50m events swimmers need to be in the heats marshalling area 6 heats prior to their event.

Finals:

Finals marshalling will take place beside the learn to swim pool on the grandstand side. Swimmers will need to marshal 4 races prior to their event and remain in the marshalling area. All swimmers are required to marshal for relays. Swimsuits will be checked at marshalling for legality.

Team Managers Meeting

There will be a team managers meeting held on Sunday 2nd October at 5.00pm behind the main stand. Regional and club managers will be given a brief run-down of meet activities, expectations of swimmers and clubs and general delivery of the event.

Each club is asked to have at least one representative at the meeting to ensure all information is delivered back to the swimmers.

Collection of Packs

Packs for team managers including the session 1 programme, Souvenir Programmes and Passes must be collected by Regional and Club Team Managers from the pre-meet training on Monday 2nd October between 3.00pm – 7.00pm.

Pool Access

Swimmers/Coaches/Team Managers:

Access to the pool for all swimmers, coaches and team managers is via the main entrance.

Spectators:

Spectators will have access to seating via the event entrance from 8am onwards. Spectators are not to access the pool deck, if you are on pool deck without a correct pass you will be asked to move back to the spectator area.

Officials Information

An officials meeting will be held on Tuesday 3rd October starting at 8.15am in the athlete holding room. The Meet Director will conduct the meeting.

There will be morning tea for officials in the athlete holding room before the morning sessions between 7.30am and 8.15am.

Afternoon tea will be available each day between 4.30pm and 5.15pm in the athlete holding room.

No food will be served to officials during the sessions. We ask that all officials bring with them a water bottle and make sure it is full.

A function will be held for official's date and venue will be advised at the officials meeting.

Seating

There will be 1 rotation of seating during the Championships. The seating plan will be posted on the SNZ website. Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats. Spectator seating is limited.

If your team is seated in the upstairs grandstand please dry off in the changing rooms before proceeding up the stairs.

Session Programmes

Finals session programmes will be placed in regional boxes outside the Admin Room. Relay and Withdrawal forms will be available from here also. Session programme numbers are based on the regional coaches and managers form.

Results

Results for the 2017 NZ Short Course Championships will be posted as soon as possible in the complex.

Swimming New Zealand will have live results via the SNZ website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.

A PDF of each session's results will be posted on the events page at the conclusion of each session.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager Box.

Timelines

Timelines will be included in both heats and finals session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers responsibility to be at marshalling at the appropriate time (i.e. 4 heats before a swimmers scheduled race).

Spectator Charges

Door Entry: \$4.00

Tickets will be available for pre-purchase through the Swimming New Zealand shop. If tickets have sold out online before the meet for certain sessions then tickets will not be made available at the door for purchase for the affected sessions. If tickets have not sold out prior then there will be door sales at the venue.

Session programmes will be available for purchase at the main entrance to the pool for \$3.00 per session.

Parking

Parking at the AUT Millennium Institute is limited. Where necessary please try and limit the number of vehicles you travel in to the venue.

For Bus and Public Transport information please visit the [Auckland Transport website](#).

Victory Ceremonies

The Victory Ceremony Timetable will be included in the finals programmes and a musical fanfare will be used to indicate the start of each Victory Ceremony. Victory ceremonies will take place as per the timetable.

Swimmers who are not present **WILL NOT RECEIVE THEIR MEDAL**.

IMMEDIATELY after finishing their race **AND BEFORE** warming down the **TOP 3** swimmers must go to the presentation area. They must advise the presentation official they are present.

We will endeavour to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.
- Tracksuit bottoms or shorts are recommended.

Merchandise

Merchandise for the Short Course Championships is available for pre-purchase. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website www.teamline.co.nz

Banner Placement

Swimming New Zealand will have signage at the 2017 NZ Short Course Championships; this signage takes precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

Certificates

Championship summary certificates will be sent to regions and clubs after the competition.

QUALIFYING TIMES

25m Qualifying Times

Male					Female					
13 yr	14 yr	15 yr	16 yr	17 & Over	13 yr	14 yr	15 yr	16 yr	17 & Over	
FREESTYLE										
27.99	26.85	26.25	25.95	25.45	50	29.40	29.07	28.75	28.65	28.35
1:02.00	58.80	57.30	56.59	55.20	100	1:03.80	1:02.80	1:02.30	1:02.05	1:01.80
2:15.10	2:08.60	2:06.10	2:03.30	2:01.10	200	2:17.65	2:17.10	2:13.60	2:13.40	2:13.10
4:45.20	4:33.20	4:28.13	4:25.20	4:21.20	400	4:51.20	4:47.20	4:45.20	4:41.70	4:40.20
-	-	-	-	-	800	10:01.40	9:51.40	9:46.40	9:41.40	9:36.40
18:49.50	18:07.50	17:34.50	17:29.50	17:19.50	1500	-	-	-	-	-
BACKSTROKE										
32.55	31.05	30.25	30.20	30.00	50	33.65	33.28	33.05	32.95	32.85
1:10.08	1:07.17	1:05.68	1:05.57	1:04.00	100	1:12.80	1:11.60	1:11.10	1:10.60	1:10.40
2:29.60	2:25.60	2:23.09	2:22.27	2:21.13	200	2:36.10	2:32.60	2:32.30	2:31.40	2:31.10
BREASTSTROKE										
35.97	34.87	33.91	33.83	33.64	50	37.87	37.38	36.90	36.71	36.45
1:18.75	1:15.72	1:13.82	1:13.32	1:12.76	100	1:22.82	1:21.73	1:21.24	1:20.75	1:20.24
2:51.29	2:45.38	2:43.40	2:41.44	2:40.44	200	2:57.42	2:54.76	2:52.96	2:51.36	2:50.65
BUTTERFLY										
30.77	29.57	28.95	28.75	28.10	50	32.29	31.85	31.60	31.43	31.30
1:09.30	1:05.85	1:04.67	1:04.38	1:01.96	100	1:12.55	1:11.46	1:10.87	1:10.67	1:10.56
2:37.49	2:30.61	2:26.64	2:25.69	2:24.70	200	2:43.57	2:39.63	2:36.17	2:35.20	2:34.70
MEDLEY										
1:10.50	1:07.35	1:05.37	1:04.72	1:02.05	100	1:13.19	1:11.82	1:11.32	1:11.13	1:08.33
2:33.60	2:27.27	2:23.60	2:21.93	2:20.60	200	2:37.93	2:35.27	2:34.90	2:34.60	2:34.10
5:26.70	5:13.20	5:08.20	5:06.70	5:03.16	400	5:37.81	5:30.20	5:29.12	5:27.90	5:27.09

**Para Swimmers Qualifying Times
- OPEN -**

Male																
CLASS	50FR	100FR	200FR	400FR	50BK	100BK	50FLY	100FLY		CLASS	50BR	100BR		CLASS	150IM	200IM
S14	36.87	1:19.86	2:50.18	-	45.59	1:31.14	40.77	-		SB14	48.08	1:37.10				
S13	37.98	1:23.72	-	6:47.83	42.80	1:38.09	38.84	1:33.76		SB13	45.38	1:46.60		SM13	-	3:32.17
S12	38.60	1:24.04	-	6:41.44	42.60	1:36.05	40.90	1:33.61		SB12	48.39	1:48.04		SM12	-	3:27.40
S11	41.42	1:33.59	-	7:18.31	48.18	1:47.39	42.53	1:41.14		SB11	51.88	1:55.58		SM11	-	3:54.80
S10	38.14	1:23.89	-	6:30.11	42.59	1:37.29	38.58	1:31.89						SM10	-	3:28.21
S9	39.61	1:27.88	-	6:42.67	44.81	1:38.39	41.49	1:33.00		SB9	45.07	1:48.55		SM9	-	3:36.93
S8	42.05	1:31.30	-	7:02.96	49.66	1:47.10	42.79	1:35.20		SB8	48.35	1:53.63		SM8	-	3:51.63
S7	44.57	1:38.56	-	7:43.34	50.09	1:56.01	50.24	-		SB7	55.48	2:09.98		SM7	-	4:23.18
S6	47.50	1:46.18	-	8:15.15	53.61	1:59.21	50.08	-		SB6	56.95	2:19.19		SM6	-	4:20.63
S5	51.92	1:55.33	4:05.82	-	1:00.00	-	57.35	-		SB5	1:05.37	2:26.72		SM5	-	4:40.94
S4	1:00.23	2:12.63	4:45.58	-	1:14.85	-	1:03.51	-		SB4	1:09.16	2:37.26		SM4	4:08.96	-
S3	1:10.78	2:36.39	5:21.54	-	1:24.34	-	1:32.11	-		SB3	1:18.97	-		SM3	4:57.08	-
Female																
CLASS	50FR	100FR	200FR	400FR	50BK	100BK	50FLY	100FLY		CLASS	50BR	100BR		CLASS	150IM	200IM
S14	40.78	1:28.32	3:08.98	-	49.06	1:38.22	47.30	-		SB14	53.32	1:54.80				
S13	43.14	1:33.25	-	7:09.35	57.15	1:49.84	46.85	1:43.55		SB13	56.06	2:09.52		SM13	-	3:50.98
S12	43.85	1:35.90	-	7:42.91	51.63	1:54.17	46.92	1:46.54		SB12	54.34	2:03.05		SM12	-	3:59.10
S11	49.80	1:49.97	-	9:00.64	55.29	2:15.53	56.44	-		SB11	1:01.45	2:34.72		SM11	-	4:57.93
S10	44.73	1:35.79	-	7:12.35	48.82	1:54.14	45.53	1:49.12						SM10	-	4:08.19
S9	45.97	1:38.85	-	7:20.33	50.39	1:50.28	48.23	1:49.82		SB9	54.46	2:11.37		SM9	-	4:08.03
S8	49.73	1:36.08	-	7:39.84	58.91	2:03.71	50.03	1:56.53		SB8	56.82	2:11.81		SM8	-	4:27.90
S7	52.48	1:51.54	-	8:26.17	59.50	2:13.52	59.55	-		SB7	1:07.61	2:27.77		SM7	-	4:50.81
S6	57.57	2:02.79	-	8:59.52	1:08.27	2:20.07	1:03.11	-		SB6	1:09.60	2:39.18		SM6	-	5:02.01
S5	57.09	2:03.93	4:26.80	-	1:09.19	-	1:16.71	-		SB5	1:05.75	2:53.81		SM5	-	6:13.12
S4	1:21.71	2:58.44	6:07.66	-	1:34.91	-	1:39.76	-		SB4	1:15.57	3:02.79		SM4	5:23.18	-
S3	1:33.88	3:26.72	7:26.13	-	1:39.58	-	1:39.77	-		SB3	1:42.81	-		SM3	6:24.31	-

Day 1 – Tuesday 3 Oct				Day 2 – Wednesday 4 Oct				Day 3 – Thursday 5 Oct				Day 4 – Friday 6 Oct				Day 5 – Saturday 7 Oct			
Session 1 - Heats				Session 3 - Heats				Session 5 - Heats				Session 7 - Heats				Session 9 – Heats			
Warm Up 7.15 to 8.50am Start 9am				Warm Up 7.15 to 8.50am Start 9am				Warm Up 7.15 to 8.50am Start 9am				Warm Up 7.15 to 8.50am Start 9am				Warm Up 7.15 to 8.50am Start 9am			
1	200m Free	M	13 & Over	12	200m IM	M	13 & Over	19	100m IM	M	13 & Over	30	400m IM	F	13 & Over	36	100m Free	M	13 & Over
2	200m Free	F	13 & Over	13	200m IM	F	13 & Over	20	100m IM	F	13 & Over	31	200m Back	M	13 & Over	37	100m Free	F	13 & Over
3	100m Breast	M	13 & Over	14	100m Back	M	13 & Over	21	50m Free	M	13 & Over	32	200m Back	F	13 & Over	38	200m Fly	M	13 & Over
4	100m Breast	F	13 & Over	15	100m Back	F	13 & Over	22	50m Free	F	13 & Over	33	100m Fly	M	13 & Over	39	200m Fly	F	13 & Over
5	50m Fly	M	13 & Over	16	50m Breast	M	13 & Over	23	200m Breast	M	13 & Over	34	100m Fly	F	13 & Over	40	50m Back	M	13 & Over
6	50m Fly	F	13 & Over	17	50m Breast	F	13 & Over	24	200m Breast	F	13 & Over	35	800m Free	F	13 & Over	41	50m Back	F	13 & Over
7	400m IM	M	13 & Over	18	400m Free	W	13 & Over	25	400m Free	M	13 & Over	47	150m IM	M	Para	42	1500m Free	M	13 & Over
												48	150m IM	F	Para				
Warm Up 4.00 to 5.30pm Start 6pm				Warm Up 4.00 to 5.50pm Start 6pm				Warm Up 4.00 to 5.50pm Start 6pm				Warm Up 4.00 to 5.50pm Start 6pm				Warm Up 4.00 to 5.50pm Start 6pm			
101	200m Free	M	Open 17/18	112	200m IM	M	Open 17/18	119	100m IM	M	Open 17/18	130	400m IM	F	Open 17/18	136	100m Free	M	Open 17/18
301			15/16	312			15/16	319			15/16	330			15/16	336			15/16
401			13/14	412			13/14	419			13/14	430			13/14	436			13/14
501			PARA	512			PARA	519			PARA	530			PARA	536			PARA
201			212	212			212	219			219	236			236	236			236
102	200m Free	F	Open 17/18	113	200m IM	F	Open 17/18	120	100m IM	F	Open 17/18	131	200m Back	M	Open 17/18	137	100m Free	F	Open 17/18
302			15/16	313			15/16	320			15/16	331			15/16	337			15/16
402			13/14	413			13/14	420			13/14	431			13/14	437			13/14
502			PARA	513			PARA	520			PARA	531			PARA	537			PARA
202			213	213			213	220			220	237			237	237			237
103	100m Breast	M	Open 17/18	114	100m Back	M	Open 17/18	121	50m Free	M	Open 17/18	132	200m Back	F	Open 17/18	138	200m Fly	M	Open 17/18
303			15/16	314			15/16	321			15/16	332			15/16	338			15/16
403			13/14	414			13/14	421			13/14	432			13/14	438			13/14
503			PARA	514			PARA	521			PARA	532			PARA	538			PARA
203			214	214			214	221			221	233			233	238			238
104	100m Breast	F	Open 17/18	115	100m Back	F	Open 17/18	122	50m Free	F	Open 17/18	133	100m Fly	M	Open 17/18	139	200m Fly	F	Open 17/18
304			15/16	315			15/16	322			15/16	333			15/16	339			15/16
404			13/14	415			13/14	422			13/14	433			13/14	439			13/14
504			PARA	515			PARA	522			PARA	533			PARA	539			PARA
204			215	215			215	223			223	234			234	239			239
105	50m Fly	M	Open 17/18	116	50m Breast	M	Open 17/18	123	200m Breast	M	Open 17/18	134	100m Fly	F	Open 17/18	140	50m Back	M	Open 17/18
305			15/16	316			15/16	323			15/16	334			15/16	340			15/16
405			13/14	416			13/14	423			13/14	434			13/14	440			13/14
505			PARA	516			PARA	523			PARA	534			PARA	540			PARA
205			216	216			216	224			224	234			234	240			240
106	50m Fly	F	Open 17/18	117	50m Breast	F	Open 17/18	124	200m Breast	F	Open 17/18	247	150m IM (Para)	M	PARA	141	50m Back	F	Open 17/18
306			15/16	317			15/16	324			15/16	248	150m IM (Para)	F	PARA	341			15/16
406			13/14	417			13/14	424			13/14					441			13/14
506			PARA	517			PARA	524			PARA					541			PARA
206			217	217			217	225			225	241			241	241			241
107	400m IM	M	Open 17/18	118	400m Free	F	Open 17/18	125	400m Free	M	Open 17/18	35	800m Free (Fastest Timed Final)	F	Open	42	1500m Free (Fastest Timed Final)	M	Open
307			15/16	318			15/16	325			15/16					42			Open
407			13/14	418			13/14	425			13/14								Open
507			PARA	518			PARA	525			PARA								Open
			218	218			218	225			225								Open
8	4x100 Free CR	F	16&Over					26	4x200m Free CR	F	16& Over					43	4x100 Medley CR	F	16 & Over
9	4x100 Free CR	M	16&Over					27	4x200m Free CR	M	16& Over					44	4x100 Medley CR	M	16 & Over
10	4x100 Free RR	F	15& Und					28	4x200m Free RR	F	15 & Und					45	4x100 Medley RR	F	15 & Und
11	4x100 Free RR	M	15& Und					29	4x200m Free RR	M	15 & Und					46	4x100 Medley RR	M	15 & Und

